



Staff Nurse/Sonographer

Job Description

Qualifications:

1. Demonstrates commitment and maturity in a personal relationship with Jesus Christ as Savior and Lord.
2. Agrees with and upholds the Mission and all corporate statements, policies & procedures of Living Alternatives.
3. Exhibits a strong commitment and dedication to the Gospel and to the sanctity of human life; affirms life and never refers or advises a woman to have an abortion.
4. Is dependable, stable, and capable of following through on commitments; self-motivated; ability to carry out responsibilities independently.
5. Has a sincere desire to reach out to at-risk women.
6. Respects and protects patient confidentiality
7. Holds a current registered professional nursing license in good standing with the Illinois Board of Nursing or holds a current a RDMS certifications with an OB/GYN specialty.
8. Has been trained in limited obstetrical ultrasound (possibility for training to be completed after hire) or is an RDMS.
9. Exhibits leadership skills, as well as skills in relationship building and written communication.

Reports to: Nurse Manager, Director of Nursing, and Medical Director

Supervises: Client Advocates and Volunteer Nurses as delegated by the Nurse Manager.

Essential Functions:

Management:

1. Participates in Policy Committee by contributing suggestions on policy changes and additions.
2. Maintains a working knowledge of nursing methods, principles and practices in relation to the prevention and treatment of disease, safety and infection control, clinical systems, supplies and equipment.
3. Follows infection control guidelines.

Nursing Care:

1. Assists in organizing and training professional and ancillary personnel as needed.
2. Provides nursing care where needed: nursing assessment, patient education, running of pregnancy tests and ultrasounds.
3. Maintains accurate records and follow-through on physician's orders.
4. Assures accurate implementation of physician's orders and updates physician when appropriate.
5. Provides education for patients and family to develop an understanding of their health condition.
6. Assists in the oversight of patient follow-up per standard procedures.

Staff Development:

1. Supports the Nurse Manager in training and orientation of the Center medical team volunteers (nurses and client advocates).
2. Participates in establishing and conducting continuing education (volunteer meetings).
3. Participates in medical team meetings and discussions in evaluating the Center services, policies, procedures and protocols.

Public Relations:

1. Represents the Center in the community as delegated by the Center Director.
2. Attends medical conferences as needed/desired that offer professional training and information pertinent to the Center's practices.
3. Attends the Center's fundraising events.
4. Builds relationships with local Health Department, school nurses and other appropriate medical facilities as directed by the Nurse Manager.

Personal Development:

1. Maintains professional license and CPR certification.
2. Increases knowledge of obstetrical and gynecological care and women's health issues.
3. Maintains healthy spiritual, family and work relationships.

General Responsibilities:

1. Cross-trains to answer phones according to procedures
2. Helps maintain clean and organized work spaces
3. Participates in regular team meetings
4. Attends all quarterly staff meetings.

- The Nurse Manager will evaluate the Staff Nurse Sonographer quarterly and annually using the LAPRC performance form
- This Job Description may be changed at any time deemed necessary by the COO/CEO.
- Employment with LAPRC is at will and may be terminated at any time and for any reasons either by the employer or employee.